

Application form for the grant of L-17/L-18 license to an independent restaurant

1. Name and Address of Applicant/Restaurant
2. Constitution (whether Proprietorship/Partnership/society/ Pvt. Ltd. or Public Ltd. Co.
Note: Please attach a copy of the partnership Deed or Memorandum of Association or Articles of Association in support of the constitution, whichever is relevant
3. Letter No. and date of approval of Deptt. Of Tourism of the Govt. of India /Govt. of Delhi if applicable.
4. Whether the premises are owned or leased or rented by the applicant.
Note: Please attach attested photocopy of the proof in support thereof
5. Whether adequate space has been set out for storage/Bar area within the Restaurant
Note: please enclose a site and layout plan of the Restaurant clearly demarcating the store Room, bar area (if any) and service area.
6. Whether the area where the Restaurant is situated has been duly approved by local authority concerned (MCD/NDMC etc.) (Yes/No)
7. Whether the applicant holds an Excise license in any form for any other premises (if so, details thereof)
8. DVAT Registration Certificate And date
Note: Please enclose and attested photocopy of the Value Added Tax Certificate
9. If assessed under the Income Tax Indicate the Permanent Account No./ R. No.
10. Have you got the Eating house License from DCP (Licensing). If yes, please attach photocopy of the certificate duly renewed.
11. Please attach a copy of the site plan and outline Map of the Restaurant indicating sitting area, segment wise, bathroom/toilet facilities separately for Gents and Ladies, Kitchen area etc.
12. Does the Restaurant has parking space of its own? How many vehicles can be parked outside Restaurant? Please indicate number of (a) Cars and (B) Two wheelers
13. What is the staff strength of the Resttt.? Please indicate the number of Manager, Stewards, Kitchen staff, Utility Employees etc.

14. Whether the Restaurant is centrally air-conditioned or provide with A.C's. If with A.C.'s number or air-conditioners provided
15. Whether the Restaurant is properly furnished and decorated. Give details.
16. Whether the premises has provision for store and service counter for liquor. Indicate area provide for the same in Sq.ft.
17. Whether the pantry area is equipped with suitable gadgets and is hygienic.
18. Details of fire –fighting equipments installed in the Restaurant with dates/Inspection by Fire Department and M.C.D about adequacy of Anti –Fire arrangement.
19. Whether separate sitting arrangement have been provided for the guests with families.
20. Whether separate area has been earmarked for the smokers. Those who do not smoke or drink Alcoholic Beverages.
21. To what category of Restaurant you would grade?
22. Please indicate the distance from the premises of the Restaurant to the nearest:
 - (i) Religious places
 - (ii) Major educational institutions

I/We have gone through the Delhi Excise Act 2009 and Delhi Excise rules 2010 and understood the same

I/We have also understood that the application for the grant of L-17/L-18 license shall be considered by the competent authority under the Delhi Excise rules 2010 for the grant of L-17/L-18.

Note: I/We further clearly understand, the application/license is liable to be rejected/Cancelled for furnishing incomplete /incorrect particular and for any reasons whatsoever by the appropriate/competent authority. We understood that no compensation whatsoever on this account or on any other account shall be payable by the Govt. of NCT of Delhi in the event on non-grant/ cancellation of L-17/L-18 license by the Competent Authority

(Signature of Applicant)

Certified that the information given above is true and correct on the basis of the facts on record and to the best of my knowledge and belief and nothing has been concealed there from.

Check List of Documents for L-17/L-18 Licence

1	<i>Application in the prescribed format.</i>
2.	<i>List of partners/ directors (if the applicant is other than a proprietorship firm)</i>
3.	<i>Partnership deed/ Memorandum of Association</i>
4.	<i>Registered sale deed/ lease deed of the proposed premises</i>
5.	<i>Health Trade Licence issued by the MCD/ NDMC/Local body</i>
6.	<i>Eating House Licence issued by the DCP (Licensing)</i>
7.	<i>Affidavit regarding Fire Safety Measures (if the seating capacity is below 50 seat covers)</i>
8.	<i>NOC from Fire Department (if the seating capacity is more than 50 seat covers)</i>
9.	<i>Approval of Department of Tourism, Govt. of NCT of Delhi/ Govt. of India</i>
10	<i>DVAT registration</i>
11	<i>PAN card</i>
12	<i>Seating plan</i>
13	<i>Affidavit regarding seating capacity under or as provided under section 13(1) chapter III of Delhi Excise Act, 2009</i>
14	<i>Declaration of Authorized Representative by the Proprietor/ Partner/ Directors</i>
15	<i>Resolution of Board of Directors</i>
16	<i>List of employees along with their names, address and age</i>
17	<i>Copy of the insurance of the premises against Fire and Natural hazards.</i>